



Quick start guide (Canada version) DS6421-2/DS6421-3/DS6421-4

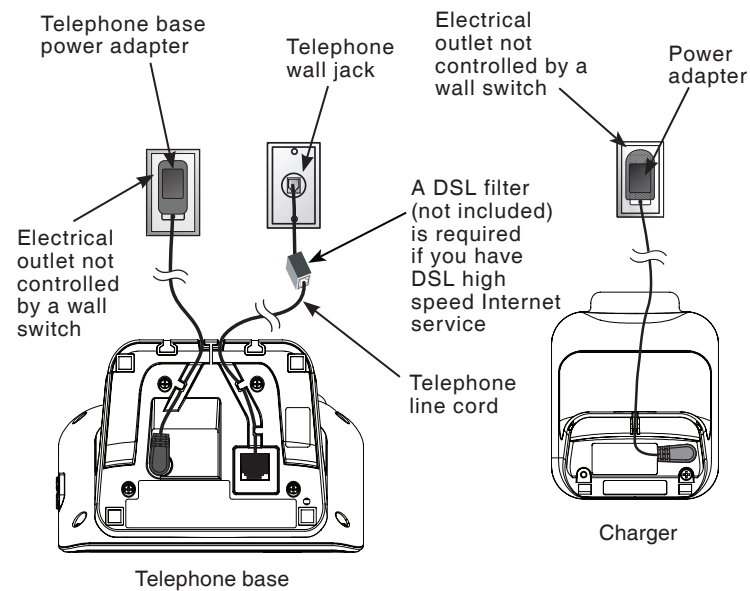
Introduction

This quick start guide provides you with the basic installation and use instructions. A limited set of features are described in abbreviated form.

Please refer to the user's manual for complete installation and operation instructions.

Telephone base and charger installation

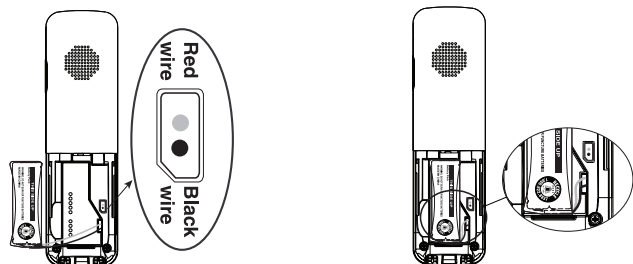
Install the telephone base and charger as shown below.



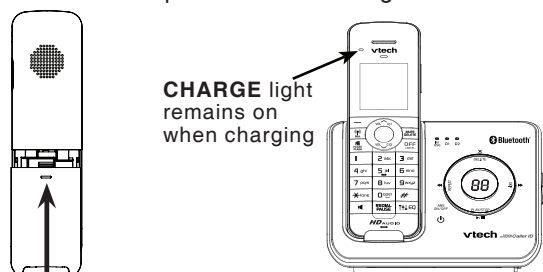
Battery installation and charging

Install the battery as shown below. Once you have installed the battery, you may be able to make and receive short calls. For best performance, charge the handset battery continuously for at least 16 hours.

1. Plug the battery connector securely into the socket inside the handset battery compartment, matching the color-coded label.
2. Place the battery with the label **THIS SIDE UP** facing up and the wires inside the battery compartment.



3. Slide the battery compartment cover towards the center of the handset until it clicks into place.
4. Place the handset in the telephone base or charger to charge.



Handset overview

CHARGE light

On when the handset is charging.

Softkeys (2)

Select a menu item displayed above the key.

Select an item or save an entry or setting while in a menu.

CELL

Make or answer a cell call.

Answer an incoming call when you hear a call waiting alert.

Flashes quickly when there is an incoming cell call.

Flashes slowly when a cell call is on hold.

HOME/FLASH

Make or answer a home call.

Answer an incoming call when you hear a call waiting alert.

Flashes quickly when there is an incoming home call.

Flashes slowly when a home call is on hold.

1

Press repeatedly to add or remove 1 in front of the caller ID log entry before dialing or saving it in the directory.

*tone

Switch to tone dialing temporarily during a call.

Toggle the name order when saving the caller ID entry into the directory.

Speakerphone

Make or answer a home call using the handset speakerphone.

Switch between the speakerphone and the handset during a call, or message or announcement playback.

REDIAL/PAUSE

Press to review the redial list.

Press and hold to insert a dialing pause while entering numbers into the directory.

EQ

Change the quality of the audio to best suit your hearing during an outside call, intercom call, message or announcement playback.

Telephone base overview

IN USE light

On when the handset or headset is in use.

Flashes when another telephone sharing the same line is in use or on hold.

Flashes quickly when there is an incoming home call.

FIND HANDSET

Press to page all system handsets.

REPEAT/◀

Repeat a message or press twice to play the previous message.

Message window

Shows the number of messages and other answering system information.

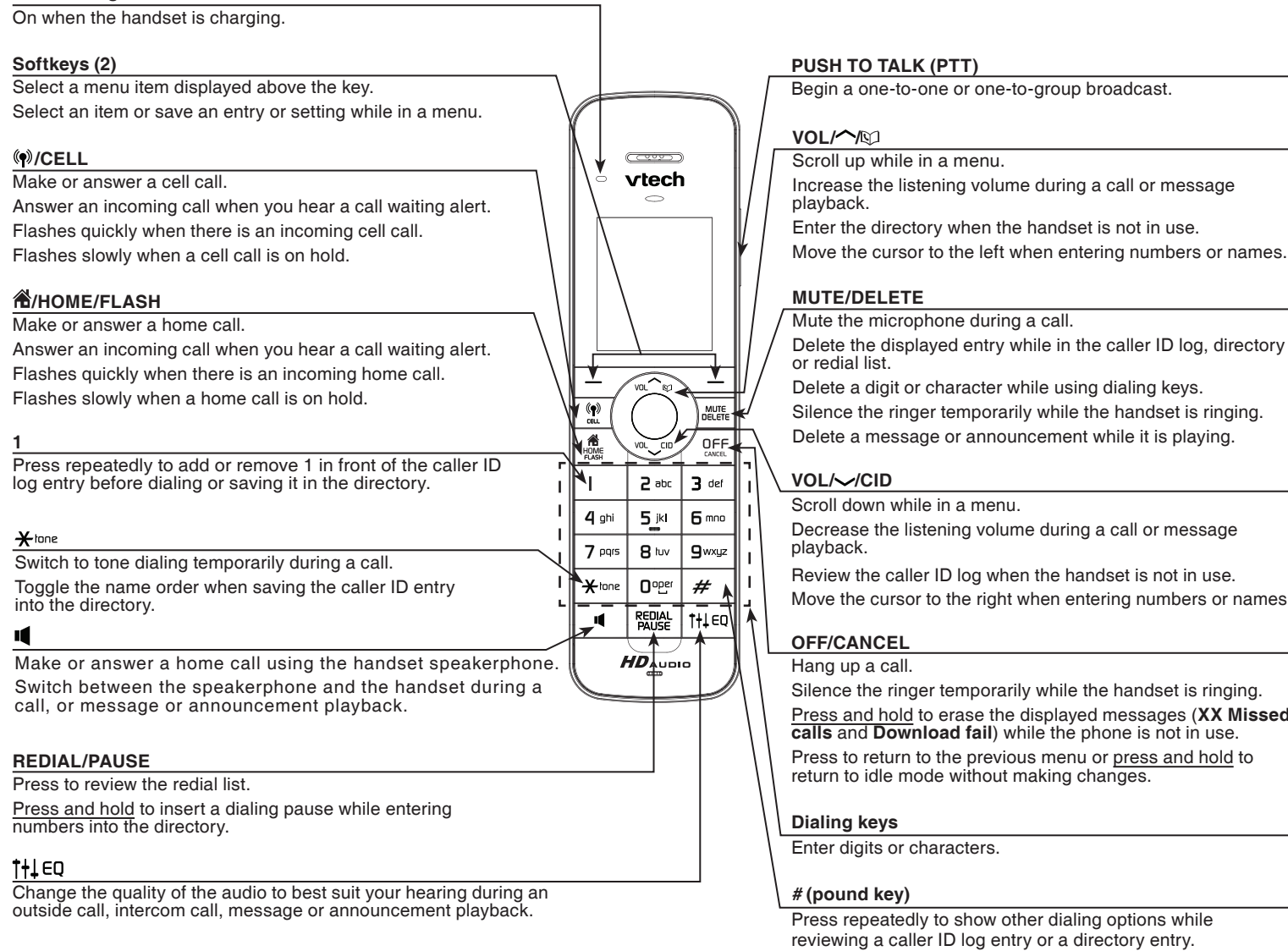
ANS ON/OFF

Press to turn the answering system on or off.

PLAY/STOP▶/■

Press to play messages.

Press to stop message playback.



Using the menu

To enter the handset menu:

1. Press **MENU** when the telephone is not in use.
 2. Press **▼** or **▲** until the screen displays the desired feature menu.
 3. Press **SELECT** to enter that menu.
- To return to the previous menu, press **OFF/CANCEL**.
 - To return to idle mode, press and hold **OFF/CANCEL**.

Telephone settings

Default settings are indicated by asterisks (*).

Screen display	Function	Options
LCD language	Set the screen display language.	English* Français Español
Voice language	Set the language used for the answering system's voice prompts and voice announce caller ID.	English* Français
Display alerts	Edit the settings for display alerts on the idle screen.	Missed calls Voicemail No line Download fail
CID time sync	Enable the date and time to be set by incoming caller ID information.	On* Off
Rename handset	Change the name for each handset.	HANDSET_____
Key tone	Adjust the key tone volume or turn it off.	■ * Off
Dial mode	Set the telephone to be tone or pulse dialing.	Tone* Pulse
Annc Caller ID	Enable the telephone base and/or the handsets to announce the incoming caller ID information	On* Off

Set date and time

To set the date and time manually:

1. Press **MENU** on the handset when it is not in use.
2. Scroll to highlight **Set date/time**, then press **SELECT**.
3. Use the dialing keys (0-9) to enter the month, date and year. Press **SET** to proceed.
4. Use the dialing keys (0-9) to enter the hour and minute. Press **SET** to proceed.
5. Scroll to choose **AM** or **PM**, then press **SET** to save.

Ringer volume (telephone base)

- Press **▲/VOL** or **▼/VOL** on the side of the telephone base to adjust the ringer volume when the telephone is not in use.

Ringer volume (handset)

You can adjust the ringer volume or turn it off.

1. Press **MENU** on the handset when it is not in use.
2. Scroll to highlight **Ringers**, then press **SELECT**.
3. Scroll to highlight **Ringer volume**, then press **SELECT**.
4. Scroll to highlight the desired line, then press **SELECT**.
5. Scroll to adjust the ringer volume or press **OFF** to turn off the ringer. Press **SET** to save.

Telephone operation

Make a call

- Press **HOME/FLASH** or **■**, and then dial the telephone number.
- Press **CELL**, enter the telephone number and then press **DIAL**.

-OR-

- Predial by first dialing the telephone number and then press **HOME/FLASH**, **■**, or **CELL**.

Answer a call

To answer a home call:

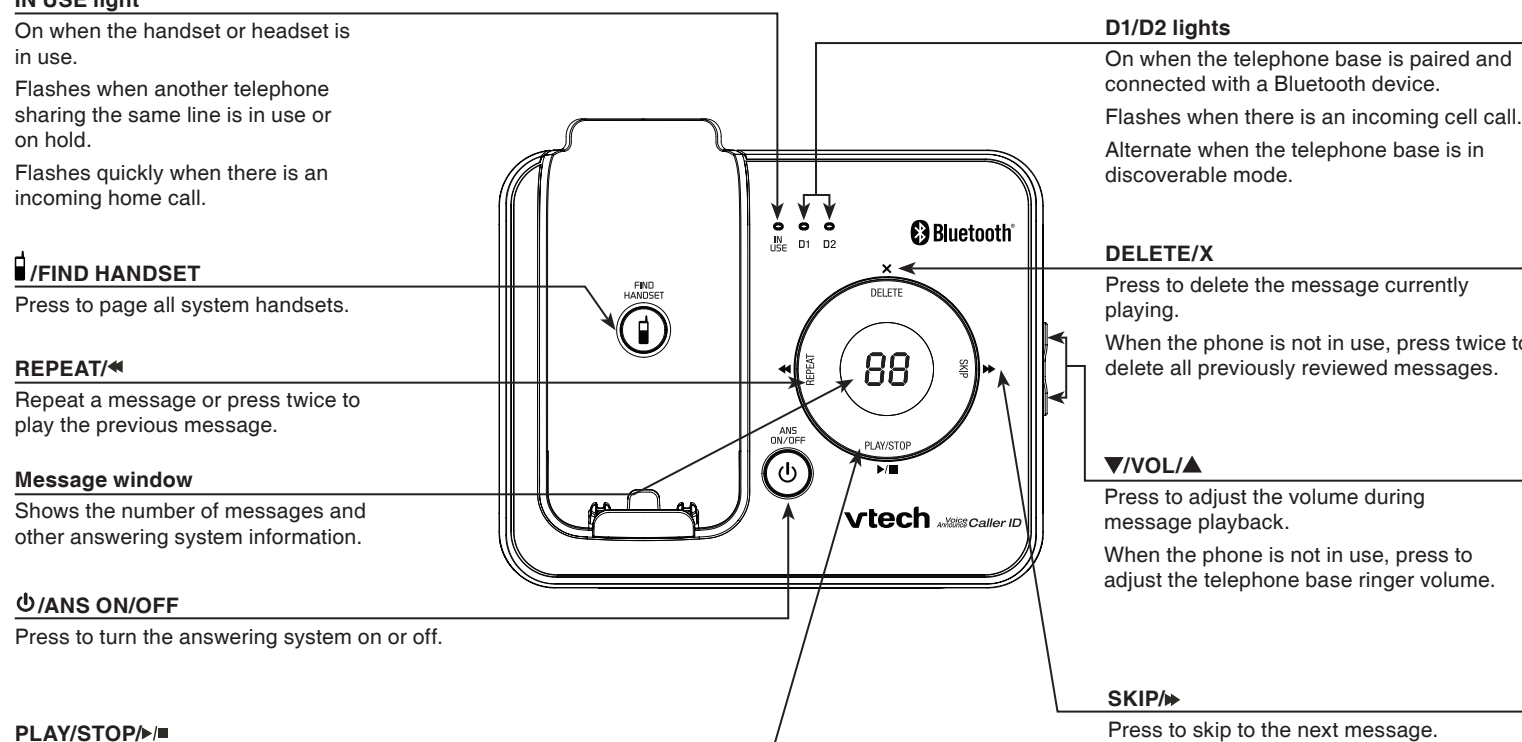
- Press **HOME/FLASH** or **■**.

To answer a cell call:

- Press **CELL**.

End a call

- Press **OFF/CANCEL** or put the handset to the telephone base or charger.



Redial list

Each handset stores the last 10 telephone numbers dialed.

To review and dial numbers from the redial list:

- Press **REDIAL/PAUSE** when the handset is not in use.
- Press **▼**, **▲** or **REDIAL/PAUSE** repeatedly until the desired entry displays.
- Press **🏠/HOME/FLASH**, **📞**, or **📶/CELL** to dial.

To delete a redial entry:

When the desired redial entry displays, press **MUTE/DELETE**.

Intercom

- Use the intercom feature for conversations between two system handsets.
- Only one intercom call can be established with two handsets at a time.
 - If there is an incoming call while the originating handset is making an intercom request, the intercom request will be ended.

To initiate an intercom call:

- When the handset is not in use, press **MENU**. Scroll to **Intercom**, then press **SELECT**.
- If you have more than two handsets, scroll or use the dialing keys to select the destination handset.

To answer an intercom call:

Press **🏠/HOME/FLASH** or **📞** on the destination handset.

To end an intercom call:

Press **OFF/CANCEL**, **END** or place the handset back in the telephone base or charger.

Push-to-talk (PTT)

- You can directly broadcast messages from one handset to the speakerphone of one or multiple handsets. Press and hold PUSH TO TALK to begin two-way communication.
- When the connection is made, both the caller and the destination handsets display **Press and hold [PTT] to talk** and beep once. Only one handset can talk at a time. To do so, press and hold PUSH TO TALK.

Directory

Your phone has a home directory and up to four directories downloaded from cell phones. The home directory stores up to 200 entries and each downloaded directory stores up to 1,500 entries.

To add a directory entry:

- Press **MENU** when the handset is not in use.
- Scroll to **Directory**, then press **SELECT**.
- Press **OPTION** to select **Home**.
- Scroll to **Add contact**, then press **SELECT**.
- Use the dialing keys to enter the number (up to 30 digits).
-OR-
Copy a number from the redial list by pressing **REDIAL/PAUSE** and then press **▼**, **▲** or **REDIAL/PAUSE** repeatedly to select a number. Press **INSERT** to copy the number.
- Press **NEXT**.
- Scroll to the desired label, then press **NEXT**.
- Use the dialing keys to enter the name (up to 15 characters). Additional key presses show other characters of that particular key.
- Press **SAVE** to store the entry.

While entering names and numbers, you can:

- Press **MUTE/DELETE** to backspace and erase a digit or character.
- Press and hold MUTE/DELETE to erase the entire entry.
- Press and hold REDIAL/PAUSE to insert a dialing pause (for entering phone numbers only).
- Press **▼** or **▲** to move the cursor to the right or left.
- Press **0** to add a space (for entering names only).

To review and dial from the directory:

Entries are sorted alphabetically.

- Press **VOL/~/📶** when the handset is not in use.
- Scroll to highlight the desired directory, then press **REVIEW**.
- Scroll to browse through the directory, or use the dialing keys to start a name search.
- When the desired entry appears, press **🏠/HOME/FLASH**, **📞** or **📶/CELL** to dial.

To edit a directory entry:

- When the desired entry displays, press **EDIT**.
- Use the dialing keys to edit the number, then press **NEXT**.
- Scroll to the desired label, then press **NEXT**.
- Use the dialing keys to edit the name.
- Press **SAVE**.

To delete a directory entry:

- When the desired entry displays, press **MUTE/DELETE**.
- When the screen displays **Delete contact?** and the name of the entry, press **YES**.

To remove a downloaded directory:

- When the desired downloaded directory is chosen, press **OPTION**.
- Scroll to **Remove dir**, then press **SELECT**.
- Press **YES**.

Speed dial

You can copy up to 10 directory entries into the speed dial locations so that you can dial these numbers using fewer keys than usual.

To store a speed dial entry:

- Press **MENU** when the handset is not in use.
- Scroll to **Directory**, then press **SELECT**.
- Scroll to **Speed dial**, then press **REVIEW**.
- Scroll to a desired speed dial location, then press **ASSIGN**.
- Scroll to a desired directory, then press **REVIEW**.
- Select the desired entry, then press **ASSIGN**.

To dial a speed dial entry:

- Press and hold a desired speed dial key (0-9) when the handset is not in use, then press **🏠/HOME/FLASH**, **📞** or **📶/CELL** to dial.

To delete a speed dial entry:

- When the desired entry displays, press **MUTE/DELETE**.
- Press **YES**.

Caller ID

This product supports caller ID services provided by most telephone service providers. Depending on your service subscription, you may see the caller's name, number, date and time of calls that are sent by your telephone service provider after the first or second ring.

Caller ID log

The caller ID log stores up to 50 entries. If you answer a call before the caller information appears, it will not be saved in the caller ID log.

- The handset displays **XX Missed calls** when there are calls that have not been reviewed in the caller ID log.
- If you want to erase the missed call indicators, press and hold OFF/CANCEL on the idle handset.

To review and dial a number in the caller ID log:

- Press **VOL/~/CID** when the handset is not in use.
- Scroll to the desired line (home or cell), then press **REVIEW**.
- Scroll to browse through the caller ID log. When the desired entry appears:
 - Press **#** (pound key) repeatedly to show different dialing options.
 - Press **1** repeatedly if you need to add or remove 1 in front of the telephone number.
- Press **🏠/HOME/FLASH**, **📞** or **📶/CELL** to dial the displayed number.

To save a caller ID log entry to the directory:

- When the desired caller ID log entry displays, press **SAVE**.
- Use the dialing keys to modify the number if necessary.
- Press **NEXT** to move on.
- Scroll to the desired label, then press **NEXT**.
- Use the dialing keys to modify the name if necessary.
- Press **SAVE** to store the entry.

To delete the caller ID log entries:

- Delete one entry:** When the desired caller ID log entry displays, press **MUTE/DELETE**.
- Delete all entries:** Press **VOL/~/CID** when the handset is not in use. Scroll to the desired line (home or cell), then press **ERASE**. Press **YES**.

About answering system and voicemail

Your telephone has separate indicators for two different types of voice messages: those left on the built-in answering system and those left at your telephone service provider's voicemail. Each alerts you to new messages separately.

- If **XX New messages** and **📞** display on the handset and the message window on the telephone base flashes, there are messages recorded on the built-in answering system.
The total recording time is approximately 11 minutes. It can record and store up to 99 messages and the recording time of each message depends on the message length you set.
- If **New Voicemail** and **📞** display on the handset, your telephone service provider is indicating that it has new voicemail for you. Contact your telephone service provider for more information on how to access your voicemail.

Answering system settings

Default settings are indicated by asterisks (*).

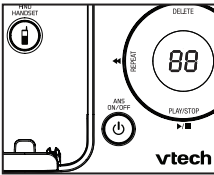
Screen display	Function	Options
Call screening	Set whether you hear the callers while they are leaving messages to you.	On* Off
# of rings	Set the number of times the telephone rings before the answering system answers.	6; 5; 4*; 3; 2; Toll saver
Remote code	Set a two-digit security code to access the answering system remotely from any touch-tone telephone.	19*
Msg alert tone	Set to alert you when you have new messages.	On Off*
Recording time	Set the recording time for each incoming message.	3 minutes* 2 minutes 1 minute

Answering system operation

Turn the answering system on or off

The answering system must be turned on to answer and record messages. When it is turned on, the **📞/ANS ON/OFF** light on the telephone base turns on and **ANS ON** displays on the handsets.

- Press **📞/ANS ON/OFF** on the telephone base to turn the built-in answering system on or off.



Record your own announcement

You can use the preset announcement to answer calls, or replace it with your own recorded announcement. It can be up to 90 seconds in length.

- Press **MENU** when the handset is not in use.
- Scroll to **Answering sys**. Press **SELECT** twice.
- Press **RECORD**. The system announces, “*Record after the tone. Press STOP when you are done.*”
- After the tone, speak towards the handset microphone. Press **STOP** when finished.
- The answering system automatically plays back the newly recorded announcement, then returns to the previous menu.

Message playback

To play messages at the telephone base:

Press **PLAY/STOP/▶/■** when the telephone is not in use.

Options during playback:

- Press **▲/VOL** or **▼/VOL** to adjust the speaker volume.
- Press **SKIP/▶** to skip to the next message.
- Press **REPEAT/◀** to repeat the message currently playing. Press **REPEAT/◀** twice to listen to the previous message.
- Press **DELETE/X** to delete the current message. The system advances to the next message.
- Press **PLAY/STOP/▶/■** to stop.

Delete all old messages

To delete all old messages at the telephone base:

Press **DELETE/X** twice when the telephone is not in use.

Call screening

To screen at the telephone base:

If the answering system and call screening are on, the announcement and the incoming message broadcast at the telephone base when a call is answered by the answering system.

Options while a message is being recorded:

- Press **▲/VOL** or **▼/VOL** on the telephone base to adjust the call screening volume.
- Press **PLAY/STOP/▶/■** to temporarily turn on or off call screening.

Call intercept

If you want to talk to the person whose message is being recorded, press **🏠/HOME/FLASH**, **📞** on the handset.

Access the answering system remotely

- Dial your telephone number from any touch-tone telephone.
- When the system plays your announcement, enter the two-digit remote code. The preset code is **19**.
- You can enter one of the following remote commands.

Command	Function
1	Play all messages.
2	Play new messages.
3	Delete the playing message (during playback).
33	Delete all old messages.
4	Repeat the current message (during playback).
44	Play the previous message.
5	Stop.
*5	Hear a list of remote commands.
6	Skip to the next message (during playback).
*7	Record an announcement.
8	End the call.
0	Turn the answering system on or off.

- Hang up or press **8** to end the call.

IMPORTANT!

If you have difficulty with your telephone, please refer to the user's manual for a full set of installation and operation instructions. For customer service, visit our website at www.vtechcanada.com or call 1 (800) 267-7377.

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